



**EAST HILL  
CHURCH FAMILY**

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## APPLICATION FOR EMPLOYMENT

- Follow instructions carefully
- Provide all details - do not use "see resume"
- Print or type
- Check for errors
- Sign before submitting

Position applying for:

### General Information

Name (Last, First, Middle Initial):		
Mailing Address:		
City, Ste, Zip Code:		
Home Phone:	Work Phone:	
Cell Phone:	Email Address:	
If hired, can you provide proof that you are eligible to work in the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO		
How did you learn about this opening?	Referred by:	
Are you a member of East Hill Church Family? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Have you ever been employed by East Hill Church? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, when and what position:		
Have you ever been convicted of a crime other than a minor traffic violation? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please explain: (Convictions are not an absolute bar to employment but will be considered in relationship to the job requirements.)		
U.S. Military Service:	Rank:	Present Membership in National Guard or Reserves:
Type of Discharge:	Security Clearance:	

**Education and/or Training**

Did you graduate from high school or receive a GED certificate? <input type="checkbox"/> YES <input type="checkbox"/> NO				
School Name and Location (college, business, nursing, vocational, or other)	Field		Did you graduate?	Diploma or degree earned
	Major	Minor		
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
			<input type="checkbox"/> yes <input type="checkbox"/> no	
Computer skills, related volunteer experience, and other education/training/skills:				

**License or Certification**

License/Certification	State	Profession	License/Certification #	Expiration Date

**Employment History:** (Provide detail; do not use “see resume”.)

- Start with your current or last job – include armed forces service and self-employment.
- Any change of job title under the same employer should be considered a separate position.

<b>May we contact your current employer for a reference?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Not Applicable				
1.	Employer	Telephone Number		Supervisor’s Name
Type of Business			Address	
Your Job Title		Dates Employed (months & years) From: To:		Average Hours Worked Per Week
Duties:				
Hourly Salary			Reason for Leaving	
2.	Employer	Telephone Number		Supervisor’s Name
Type of Business			Address	
Your Job Title		Dates Employed (months & years) From: To:		Average Hours Worked Per Week
Duties:				
Hourly Salary			Reason for Leaving	
3.	Employer	Telephone Number		Supervisor’s Name
Type of Business			Address	

Your Job Title	Dates Employed (months & years) From: _____ To: _____	Average Hours Worked Per Week
Duties:		
Hourly Salary		Reason for Leaving
4.	Employer	Telephone Number
Type of Business		Supervisor's Name
Address		
Your Job Title	Dates Employed (months & years) From: _____ To: _____	Average Hours Worked Per Week
Duties:		
Hourly Salary		Reason for Leaving
Which of these jobs did you like best?		
What did you like most about this job?		

**References:** Give the names of three persons not related to you, whom you have known at least one year.

Name	Current Phone #	Business	Years Acquainted

**In Case of Emergency Notify**

Name	Address	Phone#

I certify that all information contained in this application and any attachments is true and complete to the best of my knowledge. I understand that any willful misrepresentation, false statement, or omission by me in the application or interview process will be cause for rejection of my application or termination of my employment. I authorize investigation of all statements made on this application and any attachments, and I release all persons, companies, and organizations from liability for providing or receiving such information. I further understand that this employment application and other employment related documents are not contracts of employment; and, that any oral or written statements to the contrary are hereby expressly disavowed. A typed name is considered a signature.

\_\_\_\_\_

Applicant's Signature

\_\_\_\_\_

Date