



KID ZONE (BABIES-PRE K) **& KID CITY** (K-5) **SAFETY**

KID ZONE

In order to provide the safest environment for your children while in our care, we follow a strict check-in and check-out process:

There must be two volunteers present in the classroom before teachers can begin to check in your children.

When you bring your children to class, they will receive numbered security tags, which will be put onto their shirts and any belongings they may have with them. You will receive tags with matching numbers. You must have these security tags in order to pick up your children! This is to ensure that no one picks them up without your permission.

In the event we need to contact you during the service, we will send a text to a cell phone number you have provided for us. If you do not have a cell phone with text capabilities, we will provide you with a pager that will have a corresponding number on your child's security tag.

For safety and stability reasons, we ask that parents check in their children at the door/check-in stations, instead of going into the classrooms.

All our volunteers go through a detailed screening process and criminal background check to ensure that they are safe to be with your children.

Volunteers are never allowed in the bathrooms alone with children. They will assist them with clothing (as needed) outside the door.

For hand washing we have "kid proof" sinks at their level inside the bathroom for easy access without an adult present.

Kid Zone volunteers and staff do change diapers for children under 3 years old. If a parent requests to not have a volunteer or staff member change their child's diaper we will page the parent in the case that a changing is necessary.

Kid Zone has video cameras that record all classroom activity. If you would like to see the camera monitor it is at the front counter and you are always welcome to peek!

KID CITY

Each time parents come to Kid City, they scan their family check in card to receive their child's name tag and a parent security receipt. Parents need to pick up their child from his or her classroom within 10 minutes at the end of service.

Once arriving at the classroom, parents ask for their child by name and present their security receipt. We will verify that the numbers on the receipt and the child's name tag match before releasing your child.

In the event we need to contact a child's parent during the service, we will send a text message. If there is no response, the code on the security receipt will appear on the screen in the main auditorium.

All our volunteers go through a national security check, screening process, and training to ensure that they are equipped and safe to be with your children. Volunteers are never allowed in the bathrooms with children.

Kid City has surveillance cameras that record all classroom, hall and big group activities. We have placed one of our surveillance system monitors in the Kid City foyer.